



U.S. Department of Justice

*United States Attorney
District of Minnesota*

The United States Attorney's Office for the District of Minnesota seeks part-time, volunteer law clerks to support the missions of both the Criminal and Civil Divisions of the Office. The Criminal Division of the United States Attorney's Office is comprised of three sections: Narcotics, Economic Crimes, and Major Crimes. It is responsible for prosecuting all federal crimes committed in Minnesota, from acts of terrorism to public corruption, white-collar crime, organized crime and gang activities, internet-related crimes, and many other criminal acts. The Civil Division of the United States Attorney's Office is charged with defending agencies of the United States, enforcing regulatory agencies' authority, and recovering funds from violators of U.S. criminal, regulatory, and civil laws.

We ask our law clerks for a 12-week commitment, working a minimum of 10-15 hours per week. Law clerks perform research and writing projects, and assist in appellate work and trial preparation. Clerks will be given assignments in as many different divisions and units as possible, providing exposure to a wide variety of practice areas and a number of AUSAs. Clerks also attend court proceedings as well as monthly brown bag lunches at which AUSAs, the defense bar, the federal judiciary, and federal agents speak. The goal is for law clerks to see the federal legal system at work, develop their legal skills and, above all, enjoy their experience.

Location:

Minneapolis, Minnesota

Required Application Materials:

- Cover letter
- Resume
- Law School Transcript
- Legal Writing Sample (10 page maximum)
- Two Letters of Recommendation – at least one of which must be from a law school professor or instructor.
- [Declaration for Federal Employment](#)
- [Optional Application for Federal Employment](#)

Qualifications:

Law students with strong legal research, analysis, and writing skills. Applicants must be a United States Citizen. Due to the sensitive nature of the work performed by the United States Attorney's Office, all offers are contingent on a successful background investigation.

Application Deadline:

Please submit completed applications by **June 15, 2011** to United States Attorney's Office, Attention: Noelle Corbo, 300 South Fourth Street, 600 United States Courthouse, Minneapolis, MN 55415; or by email noelle.corbo@usdoj.gov

Salary:

This is a volunteer (without compensation) position.